
Care Plan Components List

Key to Outline:

- Section Title
 - Subsection Title
 - Form Name

- **Care Notebook Cover Page**
- **Emergency Information** - *includes information for emergency room visits and planning for emergencies (such as natural disasters, power outages, etc.)*
 - Information Needed by Emergency Care Providers
 - Allergy Record
 - Diagnosis List
 - Emergency Contact Information
 - Emergency Information Form - *contains a section for allergies, immunizations, and diagnoses so other forms may not be necessary*
 - Emergency Planning
 - Household Emergency Information
 - Emergency Preparedness for Children with Special Needs
- **Insurance Information**
 - Insurance Information
 - Health Insurance Information
 - Insurance Plan Detailed Information - *includes more information about health insurance beyond plan # such as premium amount, co-insurance amounts, what things require authorization, etc.*
- **Health History** - *family health history, child's health history, etc.*
 - Family Health History
 - Mother's Pregnancy History
 - Family Health History
 - Information for Genetic Family Tree
 - Child's Health History
 - Birth History
 - Child's Illness/Infection/Injury Record
 - Child's Medical History
 - Diagnosis List
 - Developmental Milestones
 - Seizure Record
- **Care Team Contact List** - *contact information for all the doctors, specialists, therapists, etc. involved in the child's care, many of these forms could probably be combined*
 - Care Team Contact List
 - Health Care Providers List (Primary Care and Specialists)
 - Home Care Providers List

Care Plan Components List

- Home Care Information
- Hospital Information
- Public Health Care Providers List
- Early Intervention Specialist List
- Child Care Information
- Respite Care Information
- Pharmacy Information
- Medical Supplier Information
- Transportation Information
- Community Resource Information
- Family Support Resources Information
- **Health Tracking** – *appointment records, test results, hospitalizations, etc.*
 - Appointment Information
 - Appointment Log
 - Phone/Contact/Correspondence Log
 - Tips for a Good Visit
 - Medical Visit Checklist
 - Medical Encounter Form
 - Blank Calendar
 - Care Summary Information
 - Child Psychiatry Care Summary
 - Chronic Care Visit Form
 - Counselor/Therapist Care Summary
 - Dental Care Summary
 - Eye Care Summary
 - Primary Care Provider Summary
 - Specialty Care Summary
 - Treatment Log
 - Hospitalizations and Surgeries
 - Hospital Discharge Checklist
 - Hospital/Surgery Information
 - ER Visits
 - Preventive Services
 - Infant and Toddler Preventive Services – *the preventive services forms are a checklist and record of suggested preventive health checks for various age groups (includes things like cholesterol screenings and annual physicals/well child exams)*
 - Child Preventive Services
 - Adolescent Preventive Services
 - Adult Preventive Services
 - Growth Tracking
 - Growth Charts
 - Growth Tracking Form

Care Plan Components List

- Weight Record
- Immunizations
 - Immunization Record
- Allergies
 - Allergy Record
 - Latex Allergy Information
- Medications
 - Medication Log
 - Medication Schedule
 - Long Term Medications
 - Short Term Medications
 - Blood Glucose Record
 - Medical Supply Shopping List
- Medical Equipment and Supplies
 - Equipment and Supplies
 - Medical Supplies Order Form
 - Special Equipment Information
- Lab Work, Tests, and Procedures
 - Laboratory Flow Sheet
 - Lab Work/Test Results
- Sickle Cell Pain Relief Record
- Other condition specific forms
- Diet Tracking
 - Feeding History
 - Nutrition Summary
- Health Care Planning
 - Health Related Goals - *action plan*
 - Care Plan - *very similar to the medical care plan drafted by the workgroup*
 - Therapy Plan
 - Home Care Plan
- **Daily Routine/Care Needs of My Child** - *forms for getting to know the child's needs (nutrition, respiration, medication, etc.)*
 - Getting to Know My Child and My Family
 - Family and Child Contact Information
 - Family Profile
 - Hopes and Dreams
 - Sibling Relations
 - Important People in My Child's Life
 - All About Me
 - Getting to Know My Child
 - Activities of Daily Living
 - Activities of Daily Living
 - Daily Activity Log

Care Plan Components List

- Care Schedule
 - Care Schedule
 - Catheter Schedule
 - Child's Typical Day
 - Daily Treatments
 - Event Diary
 - Home Care Schedule
 - Personal Care
 - Treatment Summary
 - Weekly Home Schedule
- Communication
 - Care Summary - Communication
 - Communication Information
- Coping and Stress Tolerance
 - Coping and Stress Tolerance Information
- Mobility
 - Care Summary - Mobility
- Nutrition
 - Care Summary - Nutrition
 - Diet Tracking Form
 - Food Intake Diary
 - Gtube Flow Sheet
 - Mealtime/Nutrition Information
- Respiratory
 - Care Summary - Respiratory
 - Nebulizer Treatment Flow Sheet
- Rest and Sleep
 - Bedtime Routine
 - Bed and Nap Time
 - Rest and Sleep
- Social and Play
 - Social and Play
 - Community Involvement
 - Peer Interactions
 - Recreation
 - Social Experiences
- Information for Caregivers and Babysitters
 - Child Care
 - Phone Numbers List
 - Sitters Information
 - Behavior Management
 - Caregiver Task Sheet
 - My Child's Normal Status
 - My Child's Normal Behavior

Care Plan Components List

- Sensory and Ability Information
- **Education Information**
 - Education Information
 - Birth to Three Program Information
 - Preschool Program Information
 - School Program Information
 - Education Record
 - School Schedule
 - Health Information for School
 - Health Information for Educational Settings
 - Individualized Healthcare Plan for School
 - School Medical Emergency Plan
 - Return to School Checklist
 - Additional Information for School Staff
 - Health Related School Log
 - Permission to Release Information from Physician to School
 - Permission to Release Information from School to Physician
 - Physician's Orders
 - Request for Assisted Self-Administration of Medications
 - Adaptive PE Recommendation
 - Individual Education Plan or 504 Plan Information
 - IEP Notes/Plan
 - IFSP, IEP, IPP Notes
 - Reviewing and Correcting My Child's Student Records
 - Due Process Hearing Request Form
 - Special Education Administrative Complaint
 - Special Education Mediation Request
- **Transitions** *-a broad section for transitions to include things like school, work, medical, social, etc. types of transitions*
 - Transitions
 - Adolescent Autonomy Checklist
 - Keeping Track of My Own Healthcare
 - Transitions Notes
 - Transitions Developmental Checklist
 - Life Planning Checklist
 - Living Arrangements
 - Moving Checklist
 - Child's Page - Now and Later
- **Expense Tracking**
 - Expense Tracking Forms
 - Medical Travel Expense Record
 - Medical Bill Tracking Form
 - Medical Bill Communication Log
 - Private Insurance Worksheet

Care Plan Components List

- Public Insurance Worksheet
- Income Tax Expense Record
- Out of Pocket Expenses
- Worksheet for Costing Out Expenses
- **Personal Notes** - *this section could be integrated into the rest of the notebook (for example include forms to take notes at appointments in the health tracking section rather than having an individual notes section)*
 - Parent and Child Questions for Appointments
 - Notes
 - Questions/Concerns
 - Planning
 - What's the Plan?
 - To Do Form
 - Child's Goals
- **Legal Documents** - *this section could also be integrated into the rest of the notebook in appropriate sections*
 - Legal Documents
 - Consent to Care
 - Consent to Pick Up children
 - Permission to Treat
 - Release of Information
 - Life Planning Checklist (for parents)
 - Estate and Future Planning
 - Medical Power of Attorney
 - Sample Letters (written to EMT, utilities companies, etc.)
 - Due Process Hearing Request Form