

Care Coordination Workgroup Regional Meeting Session ~ Notes
Tuesday, April 27th, 2010 ~ 12 pm ET

Co-Leads: Jennifer Arveson; Kathy Wood	Facilitator: Sally J. Hiner, Region 4 Genetics Collaborative Senior Project Coordinator
Participating: Linda Drawhorn, IL; Sandy LaPrad, MI; Jen Arveson, MN; David Hoffman, OH; Sally Hiner, Region 4.	
Meeting Goals:	<p>Workgroup will</p> <ul style="list-style-type: none"> • explore feasibility of adapting MEMSCIS to facilitate care coordination • consider input from Coordinating Care Survey to influence recommendations and direction • identify next steps

Item	Discussion/Notes	Recommendation/Action	Follow up (who/when)
I. Welcome, Introductions and Meeting Overview – Wood/Arveson			
A. Roll Call			
II. MEMSCIS			
A. Overview <i>Hiner</i>	Lee Pyles did not join the call as expected. Information provided by Hiner. <u>Questions asked:</u> Overview of security features? – Provided by Hiner. Upgrades have recently been made to increase security of site. How many care plans can we attach to the site? - Unlimited. Can you link up to a medical alert company? – MEMSCIS/ImageTrend capacity. Yes. Would need consent of medical alert company.	Follow up with Lee, add to future agenda, if appropriate.	Hiner 04/20/10
B. Potential for use to facilitate Care Coordination, including coordinating care plans <i>Group</i>	Parent meeting discussion indicated that since there are a number of resources readily available on AAP site, R4 should continue to work toward addressing gaps – disorder specific plans and tips. Use the resources that are available, add resources where they are not. Expand MEMSCIS to include care plans, access to care forms & information about coordinating care. Hoffman - EHR – is AAP planning to add any care coordination tools to EHRs? Do EHRs include any care coordination tools?	Include in ToolKit - Why is coordinating care plans important; How to organize info; When to collect info Save their care plans There are lots of forms. Link MEMSCIS to AAP site all kids are so different.	
III. Coordinating Care Plans – workgroup survey			
A. Summary of Results	Hiner gave an overview of results of the workgroup survey conducted following the Regional meeting. There was strong support for the need to address the gaps that currently exist in care coordination resources for parents and professionals.		
B. Discussion	Goals – “I want the goals, but I am not necessarily going to share them.” The goals should be separate from the rest of the plan. Choose who to share the goals with. Select which components to	List providers names, contact info, spaces for other CC plans to fit, guide to caregiver – what info to collect, what questions to ask,	

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	be included in the coordinating care plan. Hoffman – need stuff all in one place.	tips, guide to doing care coordination, putting together a plan and sample resources. Resources set up by state. Make it possible to share plans – the need to share plans varies significantly by individual family. Ask a family from your practice; or do a coordinating care plan for a kid from your practice. – Beth, Kathy, et al.	
Next Steps			
Activities	Samples – would be helpful to have some sample care notebooks of which plans a disorder would typically use. . Rebranding of MEMSCI should include care coordination aspect as well as emergency, if possible.	Create a sample care notebook Continue to develop resources/tools for out site: <ul style="list-style-type: none"> • Definition of Care Coordination • Tips for parents – <ul style="list-style-type: none"> ○ How to coordinate care ○ Address specific needs; i.e., School bus, wheelchair plans, transitioning, ○ Document – i.e., write down everything; forms to consider, etc.) • Coordinating Care Plan template and instructions • Link to AAP site • Sample care notebooks for specific disorders (PKU care notebook, etc. so that it's not so overwhelming for parents when looking at the AAP website). Piloting: develop a plan to pilot test Dissemination: Will need a dissemination plan	Members
Left from 04.16.10 mtg	How to get info over the phone. - List of things that ask people over the phone. Locket with MEMSCIS and website and password.		Wedepohl Hiner
Next Meeting	Telemeeting 05/25/10		

Notes by Hiner